<date of issuance>

**<name of the PI/LR>**

Principal Investigator/Lead Researcher

<affiliation>

<address>

**Re: <protocolcode>**

**<protocol title>**

**<subject/type of submission>**

Dear <name of PI/LR>,

The **Palawan State University Research Ethics Review Committee (PSURERC)** reviewed the <type of report> of your study titled “<title>.” The documents which underwent <type of review> are as follows:

<List of documents>

As a result of the review, the committee decision is ***<decision and details>***. [If not approved or accepted, details should be indicated below]

<List of findings>

<Corresponding recommendations>

<Specific instructions>

Should you have any questions or clarifications regarding the decisions or the abovementioned recommendations, please contact the undersigned through the PSURERC Secretariat. The PSURERC looks forward to your immediate response and action.

Very truly yours,

**<Name and Signature of Chair>**

Chair, PSURERC